



Executive Offices

Overview

The Executive Offices include the Governor, the Lieutenant Governor, and the Attorney General. These offices also include the Secretary of the Commonwealth, who administers the service-of-process laws and regulates notaries and lobbyists, and the Virginia Liaison Office, which advises the Governor on federal legislation and regulations that affect the state.

Summary of recommended funding for Executive Offices

<i>Agency</i>	<i>Fiscal year 2001</i>			<i>Fiscal year 2002</i>		
	<i>GF</i>	<i>NGF</i>	<i>All funds</i>	<i>GF</i>	<i>NGF</i>	<i>All funds</i>
Office of the Governor	2.4	0.0	2.4	2.4	0.0	2.4
Office of the Lieutenant Governor	0.3	0.0	0.3	0.3	0.0	0.3
Office of the Attorney General and Department of Law	17.6	6.5	24.2	17.7	6.5	24.3
Secretary of the Commonwealth	1.5	0.0	1.5	1.5	0.0	1.5
Virginia Liaison Office	0.2	0.1	0.3	0.2	0.1	0.3
Interstate Organization Contributions	0.2	0.0	0.2	0.2	0.0	0.2
Total for Executive Offices	22.3	6.6	28.9	22.4	6.7	29.1

Dollars in millions. Figures may not add due to rounding. See "How to read the summary tables" on page 8.

Office of the Governor

The Governor manages the executive branch of state government to meet the needs of Virginia's citizens. Approximately 79 percent of the Governor's Office budget supports the salaries of those who advise the Governor on policies, legislative affairs, legal matters, constituent concerns, regulatory matters, and coordination of statewide issues. Running the Governor's mansion accounts for 19 percent of the budget. The office does not receive any federal funds.

No recommended changes for this agency

Office of the Lieutenant Governor

The Lieutenant Governor serves as president of the Virginia Senate, and votes only when necessary to break a tie vote. He represents the Commonwealth at ceremonial functions and responds to inquiries from citizens. The Lieutenant Governor becomes Governor if the Governor is removed from office due to disqualification, death, or resignation. The office does not receive any federal funds. (See Article V, Section 16 of the Constitution.)

No recommended changes for this agency

Office of the Attorney General and Department of Law

The Attorney General is the chief legal officer of the Commonwealth. With the assistance of a staff of lawyers and legal professional, he advises the Governor and executive branch agencies and boards, and represents them in state and federal court. The Office of the Attorney General represents the Commonwealth's position when criminal convictions are appealed, and defends the constitutionality of state laws when challenged. It enforces laws that protect businesses and consumers in utility matters, collects money owed to the state, and investigates Medicaid fraud. The Attorney General also renders legal opinions to state and local government officials. In fiscal year 1999, 5.3 percent of the agency's spending was from federal funds.

Recommended changes:

- ▶ **Establish civil commitment of sexual predators unit.** Adds funds to create a civil commitment of sexual predators unit, consistent with a 1999 law. The unit has several responsibilities under the law, including taking legal action to commit individuals determined to be sexually violent predators. For 2001, \$317,388 (GF) and six positions. For 2002, \$401,152 (GF).
- ▶ **Fund the computer crime prosecution unit.** Additional funds to pay the full cost of the three positions established by the 1999 General Assembly, and to support an additional investigator to handle increased workload. Without the funds and additional position, the agency would not be able to address all reported incidents of crime. For 2001, \$73,644 (GF) and one position. For 2002, \$77,936 (GF).

Office of the Secretary of the Commonwealth

The office conducts a variety of legal actions and other services for citizens of the Commonwealth. The office commissions 25,000 notaries public, registers 1,500 lobbyists, and coordinates recommendations for 4,000 appointments by the Governor. The office also processes and mails legal papers to the last known address of missing people who are involved in legal disputes, researches all requests to the Governor for executive clemency, and processes 1,700 cases annually to transfer fugitives to other states. Finally, the office authenticates almost 17,000 legal documents with the Commonwealth's seal. The office does not receive any federal funds.

Recommended changes:

- ▶ **Support certified mail requirements.** Increases funding for additional postage on all deliveries of service of process. A new Code of Virginia requirement mandates that these mailings now include a certified return receipt. For each year, \$247,000 (GF).

- ▶ **Provide for the Secretary of the Commonwealth salary adjustment.** Adds funds to cover an increase in the salary and benefits of the Secretary. The position was elevated to a cabinet post by Executive Order 31 (94) and by action of the 1998 General Assembly, but funding has never been provided for the salary increase. For each year, \$37,448 (GF).
- ▶ **Cover increased rent costs.** Additional funds to cover the higher cost of renting state-owned space for buildings located in the Capitol Square complex. This represents the first fee increase since 1995. These funds will provide this agency sufficient resources to cover the increased rent. For 2001, \$7,306 (GF). For 2002, \$8,920 (GF).
- ▶ **Adjust general liability premium funding.** Adds funds for an increase in the agency's general liability insurance premiums, which are based on its recent claims experience. For 2001, \$97 (GF). For 2002, \$48 (GF).

Virginia Liaison Office

The office, located across from the U.S. Capitol in Washington, D.C., provides Virginia's state and local officials immediate access to the federal government. The office coordinates the Commonwealth's positions on federal issues, resolves administrative problems that arise between the state and federal government, assists state agencies in identifying and securing federal funding, and identifies significant federal regulations and legislation and provides information on them to state and local officials. The office also participates in joint studies with other states and interest groups and coordinates Virginia's participation in interstate organizations. About one-third of the office's budget comes from nongeneral funds, all of which are state transportation funds, to support work involving the federal government on transportation issues. The agency does not receive any federal funds.

Recommended change:

- ▶ **Adjust general liability premium funding.** Adds funds for an increase in the agency's general liability insurance premiums, which are based on its recent claims experience. For each year, \$6 (GF).

Interstate Organization Contributions

This activity pays membership dues in six regional and national organizations. It is treated as a state agency for budget purposes, but it has no employees. All staff support is provided by the Governor's Office. The agency does not receive any federal funds.

Recommended change:

- ▶ **Cover increased cost of national organizations.** Provides funds to pay the increased cost of the Commonwealth's membership to four national organizations. The memberships are necessary to receive information and participate with other states in issues benefiting the Commonwealth. The biennium adjustments include increases for: National Association of State Budget Officers, \$3,700; National Governors Association, \$4,966; Southern Growth Policies Board, \$21,052; and the Federal Fund Information Service, \$4,280. For 2001, \$13,499 (GF). For 2002, \$19,579 (GF).



Executive Offices

Detail Tables

	Fiscal Year 2001			Fiscal Year 2002		
	General	Nongeneral	All Funds	General	Nongeneral	All Funds
OFFICE OF THE GOVERNOR						
FY 2000 appropriation	2,267,323	0	2,267,323	2,267,323	0	2,267,323
Technical adjustments to base	111,531	0	111,531	112,274	0	112,274
Adjusted base budget	2,378,854	0	2,378,854	2,379,597	0	2,379,597
Total recommended funding	2,378,854	0	2,378,854	2,379,597	0	2,379,597
Percent change	4.92%	0%	4.92%	4.95%	0%	4.95%
Position level:						
FY 2000 appropriation	35.00	0	35.00	35.00	0	35.00
Recommended position level changes	0	0	0	0	0	0
Total recommended positions	35.00	0	35.00	35.00	0	35.00
LIEUTENANT GOVERNOR						
FY 2000 appropriation	306,207	0	306,207	306,207	0	306,207
Technical adjustments to base	30,055	0	30,055	30,313	0	30,313
Adjusted base budget	336,262	0	336,262	336,520	0	336,520
Total recommended funding	336,262	0	336,262	336,520	0	336,520
Percent change	9.82%	0%	9.82%	9.90%	0%	9.90%
Position level:						
FY 2000 appropriation	6.00	0	6.00	6.00	0	6.00
Recommended position level changes	0	0	0	0	0	0
Total recommended positions	6.00	0	6.00	6.00	0	6.00
ATTORNEY GENERAL AND DEPARTMENT OF LAW						
FY 2000 appropriation	15,517,410	6,141,787	21,659,197	15,517,410	6,141,787	21,659,197
Technical adjustments to base	1,737,329	390,344	2,127,673	1,750,921	393,575	2,144,496
Adjusted base budget	17,254,739	6,532,131	23,786,870	17,268,331	6,535,362	23,803,693
Recommended funding changes:						
▶ Establish civil commitment of sexual predators unit	317,388	0	317,388	401,152	0	401,152
▶ Fund the computer crime prosecution unit	73,664	0	73,664	77,936	0	77,936
Total recommended funding changes	391,052	0	391,052	479,088	0	479,088

	Fiscal Year 2001			Fiscal Year 2002		
	General	Nongeneral	All Funds	General	Nongeneral	All Funds
Total recommended funding	17,645,791	6,532,131	24,177,922	17,747,419	6,535,362	24,282,781
Percent change	13.72%	6.36%	11.63%	14.37%	6.41%	12.11%
Position level:						
FY 2000 appropriation	235.70	59.30	295.00	235.70	59.30	295.00
Recommended position level changes	7.00	0	7.00	7.00	0	7.00
Total recommended positions	242.70	59.30	302.00	242.70	59.30	302.00
SECRETARY OF THE COMMONWEALTH						
FY 2000 appropriation	1,090,908	0	1,090,908	1,090,908	0	1,090,908
Technical adjustments to base	91,159	0	91,159	91,947	0	91,947
Adjusted base budget	1,182,067	0	1,182,067	1,182,855	0	1,182,855
Recommended funding changes:						
▶ Adjust general liability premium funding	97	0	97	48	0	48
▶ Cover increased rent costs	7,306	0	7,306	8,920	0	8,920
▶ Provide for the Secretary of the Commonwealth salary adjustment	37,448	0	37,448	37,448	0	37,448
▶ Support certified mail requirements	247,000	0	247,000	247,000	0	247,000
Total recommended funding changes	291,851	0	291,851	293,416	0	293,416
Total recommended funding	1,473,918	0	1,473,918	1,476,271	0	1,476,271
Percent change	35.11%	0%	35.11%	35.32%	0%	35.32%
Position level:						
FY 2000 appropriation	21.00	0	21.00	21.00	0	21.00
Recommended position level changes	0	0	0	0	0	0
Total recommended positions	21.00	0	21.00	21.00	0	21.00
VIRGINIA LIAISON OFFICE						
FY 2000 appropriation	214,548	106,402	320,950	214,548	106,402	320,950
Technical adjustments to base	15,918	8,414	24,332	16,068	8,489	24,557
Adjusted base budget	230,466	114,816	345,282	230,616	114,891	345,507
Recommended funding changes:						
▶ Adjust general liability premium funding	6	0	6	6	0	6
Total recommended funding changes	6	0	6	6	0	6
Total recommended funding	230,472	114,816	345,288	230,622	114,891	345,513
Percent change	7.42%	7.91%	7.58%	7.49%	7.98%	7.65%
Position level:						
FY 2000 appropriation	2.67	1.33	4.00	2.67	1.33	4.00
Recommended position level changes	0	0	0	0	0	0
Total recommended positions	2.67	1.33	4.00	2.67	1.33	4.00

	Fiscal Year 2001			Fiscal Year 2002		
	General	Nongeneral	All Funds	General	Nongeneral	All Funds
INTERSTATE ORGANIZATION CONTRIBUTIONS						
FY 2000 appropriation	219,401	0	219,401	219,401	0	219,401
Technical adjustments to base	0	0	0	0	0	0
Adjusted base budget	219,401	0	219,401	219,401	0	219,401
Recommended funding changes:						
► Cover increased cost of national organizations	13,499	0	13,499	19,579	0	19,579
Total recommended funding changes	13,499	0	13,499	19,579	0	19,579
Total recommended funding	232,900	0	232,900	238,980	0	238,980
Percent change	6.15%	0%	6.15%	8.92%	0%	8.92%
Position level:						
FY 2000 appropriation	0	0	0	0	0	0
Recommended position level changes	0	0	0	0	0	0
Total recommended positions	0	0	0	0	0	0
TOTAL FOR EXECUTIVE OFFICES						
Grand total recommended funds	22,298,197	6,646,947	28,945,144	22,409,409	6,650,253	29,059,662
Grand total recommended positions	307.37	60.63	368.00	307.37	60.63	368.00