

Reporting Measure Results for FY 2014

Agencies will be utilizing the redesigned strategic planning module within the Performance Budgeting System to report the remainder of FY 2014 measure results, including Q2, Q3, Q4 and annual. Agencies are asked to report Q2 and Q3 results by **Friday, May 30, 2014**. Q4 and annual results are to be reported by **August 15, 2014**. Agencies should consult the DPB Strategic Planning web page for reporting deadlines and updates on performance management activities:

<http://dpb.virginia.gov/sp/sp.cfm>

With the implementation of the redesigned module, agencies will now publish their own measure results. Measure results and all explanatory notes will be made available to the public via the Virginia Performs Web site once they have been published. Prior to publishing, agencies should ensure the following:

- Data should be reported on a timely basis.
- If numbers are preliminary, an explanatory note should be used to explain such.
- Explanatory notes should be used to explain any anomalies or discrepancies in the data.
- Avoid use of jargon or acronyms in explanatory notes.
- It is not appropriate to change measures/measure attributes during measure reporting periods. However, editing a measure to correct a typo or a minor tweak is permitted, but must be approved by your DPB budget analyst.

System instructions have been provided below to assist with input of your measure result data, for more detail or further explanation on how the redesigned strategic planning module works, please consult the Agency Planning Handbook located on the DPB Strategic Planning web page:

<http://dpb.virginia.gov/sp/sp.cfm>.

DPB will also conduct a series of webinars to address any policy or technical issues. The first of these will take place on **Wednesday, May 21st at 2:00pm**. Webinar dial-in information will be sent out via separate message closer to the actual webinar.

Please contact your DPB budget analyst with questions/concerns.

System Instructions – Measure Results

Step 1:

- To report measure results data, access the **Measures** tab either through the **measure button navigation** or the **filter navigation** as described in System Instruction – Measures.
- You will be presented with a listing of your agency’s measures as demonstrated in the first screen shot below.
- Select the measure you would like to report measure results for and you will be taken to the “Measure” screen.
- Scroll to the “Measure Results” and you will be presented with a “Measure Results” grid with your historical and current measure results data and prior Explanatory Notes as demonstrated in the second screen shot below.
- To add a new historical row to the “Measure Results” grid, click the “Insert Row” at the top of the grid and a new row will be added to the top of the “Measure Results” grid.
- To delete a historical row from the “Measure Results” grid, click the “Delete Row” and the most historical year will be deleted from the “Measure Results” grid.
- To add an “Explanatory Note” to the “Measure Results” grid, click in the corresponding grid and provide your note.
- Press save. Save is located at the top to the “Measures” screen.

Performance Budgeting System
Commonwealth of Virginia

Virginia Performs Home | PB Reports Search

Measures

Click on a measure name to edit a measure, Click a column header to resort, [Create a new Measure](#), or change the filter options and [Submit](#)

Measure Name	Agy	Frequency	Measure ID	Status
<input type="text"/>	122	All	<input type="text"/>	Active
Accuracy of the agency's forecast for total state responsible inmate population.	122	Annually	12271505.002.002	Active
Administratively approved appropriations as a percentage of legislative appropriations.			12271502.002.002	Active
Average rate of survey respondents' satisfaction with the timeliness and quality of the agency's analyses.			12200000.002.001	Active
Average satisfaction rating of the Governor's policy staff with the quality and timeliness of the impact analyses.	122	Annually	12271504.001.003	Active
Percent of accounts payable transactions that post correctly to the Commonwealth Accounting and Reporting System (CARS)	122	Annually	M122SA12001	Active
Percent of evaluation study recommendations accepted.	122	Annually	12271506.001.001	Active
Percent of school efficiency recommendations implemented.	122	Annually	12271506.002.001	Active
Percentage of all versions of bills assigned to the agency (excluding those marked "no review") for which fiscal impact statements were issued.	122	Annually	12271504.001.001	Active
Percentage of economic impact analyses that are completed within 45 days from receipt of proposed and fast-track (stage) regulatory proposals.	122	Annually	12271505.001.001	Active
Ratio of recurring general fund revenue to recurring general fund spending.	122	Annually	12271502.001.001	Active
test	122	Quarterly	122.0001	Active

Logged in as DPBTestAccount

Measure Results

Insert Row Delete Row

Delete Historical Year

Press Save at the Top of this Tab!

Insert Historical Year	result	Explanatory Note	
	10.21	The desire is to put as much as possible in the enacted budget and reduce administrative transactions.	▼
2007	2.36	Therefore, DPB will strive to lower the percent of administrative transactions relative to the amount included in the Appropriation Act. For FY 2011, unanticipated federal grants received by Virginia, nongeneral fund revenues, and nongeneral fund distributions of settlement funds in	▲
2008	3.76	Test Note	▼
2009	3.45	The desire is to put as much as possible in the enacted budget and reduce administrative transactions. Therefore, DPB will strive to lower the percent of administrative transactions	▼
2010	4.31	The desire is to put as much as possible in the enacted budget and reduce administrative transactions. Therefore, DPB will strive to lower the percent of administrative transactions	▼
2011	Key in Explanatory Note Here	Another note	▲
2012	6.45	The desire is to put as much as possible in the enacted budget and reduce administrative transactions. Therefore, DPB will strive to lower the percent of administrative transactions	▼
2013	4.50	Type your Explanatory Note here...	▲
2014	Key in Measure Result Here		▲